

## BOARD OF TRUSTEES - AGENDA

### Oregon Association of DECA

Board of Trustees Meeting

September 14, 2017

Red Lion Jantzen Beach Hotel

- A. Introduction
- B. Call to Order  
Heather call to order – 6:39 PM
- C. Welcome and Roll Call (Board Member Updates)

**Brent Leong** – Good to be here.

**Bob Reinhart** – doing fine. Oldest son is a professor at Boise State University. Still subbing and coaching tennis. Working with Young Life.

**John Dixon** – Some of his DECA leadership team ended up in the Eagle Creek fire rescue. Intro. to Business class has a huge enrollment.

**Heather Baldwin** – Big changes in their world this year. Beaverton doubled their CTE programs this year.

**Mike Gump** – 36<sup>th</sup> year in teaching. Enjoying it.

**Brian Josephson** – excited for the year. He is a Senior and his advisor is new this year.

**Laura Nelson** – Baby is 2 months old and doing well.

**Ron Dodge** – Legislature gave a little more money on one area and took away from other areas. Overall less money for CTSO's. There are some new CTSO's coming on the horizon. Chapter block grants will be available this year again.

**Nat Ellis** – highlight of his summer is his son going to George Washington University in DC. They drove through the country (10 days) as they went East. It was really cool.

**Greg Fisher** – Loving it in the Springfield area. Summer went fast and enjoyed time in Washington State. Coaching for the past 20 years.

**Brycen Woodley** – Doing great and keeping busy.

- D. Approval of Minutes
  - a. Approval of Minutes from May 2017 Meeting  
Motion to approve minutes – Brian  
2<sup>nd</sup>. – Ron  
All approved

- E. Updates



- a. Update from the Oregon Department of Education  
Ron covered some of this in his introduction. There was a question of measure 98 funds and how they are used in districts. Next year there has to be a committee and plan for measure 98 funds.
  - b. State Officer Team Updates  
We have a very busy summer. They have attended 2 conferences this summer, one in Washington DC, Emerging Leader's Summit. In August they came to Portland for the CTSO student leadership workshop. They are also working on advocacy locally meeting with local state representatives.
  - c. Management Team Updates
    - i. Dashboard Report  
Membership has stayed steady. Still completing financial paperwork. Always can work on increasing membership. 31 are registered for tomorrow. 10 new people this year from various schools. Mentoring of new chapters is happening. SCDC was up a little bit last year. ICDC was up in attendees probably due to the location.
- F. Action Items
- a. Conference Updates
    - i. Advisor Conference – Sept 15  
Happening tomorrow. 1/3 of the attendees are new.
    - ii. Oregon Leadership Institute – Oct 29-30
    - iii. Western Region Leadership Conference, Nov 16-19 – Phoenix, Arizona
      - 1. Western Region Scholarships  
Apply if you are planning to attend.
    - iv. District Skills Conferences
      - 1. District III – Crater Boot Camp on Sept 20 @ 4 PM
      - 2. The OIT competition is being planned for early October
      - 3. District I and II combining and still trying to finalize a location  
Nan is working on this to possibly be at Sabin.
  - b. Finance Update
    - i. Year End Financial Statements for 2016-2017  
The balance sheet and profit/loss are included in the packet. There were questions in the area of 2810 Board of Trustees sub sections of 2835, 2846, 2852, and 2858. Laura explained what was spent for each. Brycen also spoke on the revenue and costs related to this area. Laura mentioned that some costs for this year were included in last year and she will look into making sure that this is corrected. There was a question about the state officer team and costs compared to other states. We are lower compared to other states. Voting on these will be tabled till they



are amended. New financials will be send out for review in the future and approval.

#### Larry Hall National Officer Candidate Award Follow Up

There was discussion should a candidate request use of funds. It was agreed that the candidate would need to request use of the funds. The screening committee will review. There was a discussion if a candidate backs out, has unbecoming behavior issues, or can't fill a term what the pay back clause would be. Can a candidate receive funds from both Oregon DECA and Larry Hall Award? That decision will be left up to the committee.

- c. Insurance Renewal Process:
  - i. annual update of conflict of Interest and Sexual Harassment policy forms  
Each board member needs to sign these yearly. Board members signed them at our meeting.
  
- d. Program Based Affiliation Follow Up  
A committee was formed from the spring meeting to look into this. Nat shared information on what he learned. The only advantage would be in applying for the CTSO grants. The format is a tiered system depending on the overall students in the program. Brycen shared what California DECA does and they are able to use some Perkins funds for membership. Heather shared what information she had received from FBLA. FBLA model roll out was probably not the best. FBLA has a major growth increase the first year and then leveled off a bit. They call the expense a site license. You would not be able to use Perkins funds in Oregon as it is not included in the State Perkins Plan. The board shared their concerns and positives of going this route. Need to plan and make it optional for chapters. National DECA will still want their portion of dues. This will be brought up at the advisor conference tomorrow. A committee (Nat, John, and Heather) will continue to work on this.
  
- e. State Career Development Conference Follow Up
  - i. Written Event Management  
We looked at having a 3<sup>rd</sup> party help with this. Kristen and Sherril will continue this year for manuals. It would cost roughly \$5,000 to hire out to a person to help be a co-director. California and Washington have moved to an on-line submission process. In those states the judge who reads the manual may not be the same judge who hears the presentation. Laura suggested TRI bring on a person this year to observe the process, help and be part of the system in order to move forward.



- ii. Written Event Submission Process  
Post Mark date to Oregon City or they can drop off at Oregon City
- iii. Written Event Judge Recruitment
- iv. Chapter of the Year Scoring Guide  
Nat met with Mike Rogan and talked about the guidelines and scoring packet. He gave some suggestions on possible changes. Nat will continue to work in this and submit changes for the scoring guide.
- v. New Competitive Events  
Entrepreneurship

We also need to look at events that there are low attendees and look at potential dropping some of these events. This will be shared at the advisor meeting tomorrow and see what the feedback is and make changes for SCDC 2019.

**Motion** – Allocate funds to hire an outside party to assist with being a co-director for written events beginning with SCDC 2018 with the goal to have full transition to written and competitive events by SCDC 2019.

Move – Bob

2<sup>nd</sup>. – John

All approved, motion carries

**Motion** – to have a plan in place to have an independent judge recruiter for SCDC 2019 in all written and all competitive events.

Move – Nat

2<sup>nd</sup>. John

All approved, motion carries

Theatre seating at grand awards – There will be a separate guest area for seating. There will be no charge for seating.

f. Review of Oregon DECA's Letters of Agreement

g. Mission-Based Officer Positions

Brian shared information about the 6 officer positions instead of location based positions. He will also be sharing this with advisors tomorrow. The By-Laws would need to be amended for voting and would need to be shared and voted on at SCDC with possible changes beginning SCDC 2019.



- h. Sponsors Program
    - Nat shared information on a sponsor program that he is working with in his DECA Leadership class. We have prior approval of this and percentages for commission.
  
  - i. Board Membership
    - i. Discussion of Board Seats
      - No discussion needed.
- G. Information/ Discussion Items
- a. Next Meeting, May 2018
    - We will need to have a video conference soon to cover items that we were not able to cover tonight.
- H. Adjourn – 9:35 PM

