

BOARD OF TRUSTEES - MINUTES

Oregon Association of DECA
Board of Trustees Meeting
May 30, 2015
Red Lion Hotel – Jantzen Beach

DATE: Saturday, May 30, 2015
TIME: 9:01 a.m. to 1:00 p.m.
PLACE: Red Lion Hotel – Jantzen Beach

The following Oregon DECA Board of Trustees members participated in the meeting:

Board of Directors Members in Attendance

- Bob Reinhardt , Board Chair
- Brent Leong, Secretary/Treasurer
- Ron Dodge, State Chair
- Brycen Woodley, Executive Director
- Nat Ellis
- Utsav Ghosh
- Heather Baldwin

Board of Directors Not in Attendance

- John Dixon
- Kristen Torkelson

- A. Introduction
- B. Call to order – Bob Reinhardt at 9:01 AM
- C. Welcome and Roll Call (Board Member Updates)

Nat Ellis – New school building. He will be having some new space for a computer lab and student store.

Bob Reinhart – 10 official teaching days left. Looking forward to a change. Will plan to sub at the school next year. Coming back to coach tennis next year. Vacations planned this summer and fall. Michael Crowe will be taking Bob's place next year.

Brycen Woodley – It has been a great spring. Lots of conferences. Good to wrap up items. Looking forward to the summer with the kids.

Ron Dodge – Doing better and walking better.



Brent Leong – Looking forward to the summer. Will do lots of work in the yard for the summer.

State President – Looking forward to summer. Looking for the summer.

Heather Baldwin – They have cuts for next year for all business. They have 2.6 FTE for Business next year.

Absent – John Dixon and Kristen Torgelson

D. Reports –

a. Update from the Oregon Dept. of Education - Ron Dodge –

This has been a great ride at the state level for CTE programs. Student Leadership Foundation is still in place and funding looks to be at 1 Million dollars. There is a plan to look at giving additional monies for CTE students who are in CTE approved program of study programs that pass a TSA. They are wanting to fund school to work details. They are looking at how much money first, through a way directly to CTE programs.

b. State Officer Team Report–

Working on membership, promotion, and advocacy. They will continue with Yammer and monthly Google Hangouts. Doing a focus on mid-size chapters 20 – 40 members to help them grow. Working on speaking and presenting skills with the officer team. Social media policies – are guided through Brittney and then Karissa must be approved. There are district Facebook pages, but they are not being used much. What would be the best way to get information out to students?

c. Executive Director Report – Brycen Woodley

Recap – Membership report shows we are down 152 members from last year. This is due to class changes at Bend H.S. and Glencoe H.S. This should level out for next year and the trend looks to go up. New Schools to DECA are Ashland and Henley. Grants Pass H.S. and Abiqua (private school in Salem) will potentially be part of Oregon DECA next year.

OLI – Down a bit this year in attendance this year.

State Conference attendance was the same as past year

ICDC attendance was up this year.

ICDC was very successful this year. Great accomplishments by Oregon DECA members this year.

Corporate Sponsorship development – Krispy Kreme was a new partnership this year.

McCallister, a personal professional selling group also donated funds this year. They will also be an annual partner. On-Point CC continued their sponsorship. Conference Direct was also a sponsor this year.



As we have more corporate sponsorships we may need to look at how to incorporate corporate members into our Board and how this would look. Current by-laws state we can add business members to the Board. Other Oregon CTSO's have a Board of Trustees and a Board of Advisors. This can be added as an agenda item to the fall Board meeting. We can also look at a committee structure. This will also be included on the fall board meeting.

CTSO grants – There are great things happening with CTE in Oregon. It is an exciting time to see what is happening at the state level. The State officer team has been in contact with representative Reardon.

d. Financial Review / Update –

The Balance sheet and Profit and Loss statements are included in the packet. Still waiting for several revenue items to come in. We are almost clear for expenses. We will be close to breaking even. Currently we are at a loss of \$14,753, but that does not include any of the OCTESLF grant funds still owed to OR DECA and the final balance of charges from ICDC. It was asked if we could see a cash flow statement.

E. Action Items

a. State Conference –

I. Review and recap

II. Seating

1. Seating for Opening & recognition Sessions

There are people coming down early and roping off chairs for chapters. Do we look at assigned seats or do we put a sign up to remind people to not reserve seats? Open door 45 minutes before the start of each session. A significant portion of chapters need to be there to keep seats reserved. No roping of seats.

2. Seating order for Grand Awards

Seating is done by receipt of registration. Registering is done by the bulk of the chapter registration when turned in.

III. State Officer Elections

- a. Is the candidate speech review still necessary? – There are challenges in trying to find time to read all of the speeches prior to being presented to the conference. There are a lot of protocols to get to this place and this



may not be needed. Instead have officers present their speech to their advisor and get their approval before coming to the conference.

IV. Make Up Tests – There will be no make-up tests on Monday, unless there is a religious objection and this will go through Brycen.

V. Written Events –

1. Revisit the policy that penalty points can't knock a student/team out of first or second place written events.

Brycen talked with Kristen and John about written events scoring. The competition needs to be ran the same way at state like it is at nationals.

Proposal Brent –

Penalty points will follow national guidelines.

2nd Nat

Approved

Proposal

Have all written manuals be processed for penalty points on the same day as manual processing.

Discussion continued, but there was no final decision on what to do concerning penalty points and how this will be taken care of.

Proposal tabled at this time.

2. Discussion of new written events and implementation

There are changes to the guidelines for some of the Entrepreneurship events and all events will have changes for scoring of written events. What will be the best way to communicate these changes to judges so that they are prepared to score correctly? The event guidelines should be sent out to the judges well in advance of the conference. Brycen will talk to Kristen to be sure this is done.

3. Creation of “Substantially Complete” policy for written events

There are some manuals that are not up to par that come to State and a proposed policy language was shared. There was no action on the proposed policy.



VI. Hotel room Policy

Male/Female students hanging out in rooms together

Proposal –

Oregon DECA does not allow mixed gender in rooms at any time without a chaperone or advisor present.

There was no action on the proposed policy.

VII. Schedule

1. Should we move conference curfew forward to 11:00 PM? We are consistently finishing sessions earlier than in the past.

Proposal –

Recommendation that curfew be moved to 11:00 PM each night of state conference.

Motion: Heather

2nd : Brent

All in favor and approved

2. Review tentative conference schedule. Any changes needed for 2016?

The schedule for Sunday was changed and many activities have been moved up by 1 hour. Advisors and students should check the schedule carefully as many things have been moved earlier.

- b. ICDC Review and Recap –

There were concerns over students potentially cheating on testing and the use of cell phones. The trade show was better this year. Lots of colleges were there. Opening session was not the best.

- c. Woodburn HS DECA – Current advisor is leaving the position. There will be a Business position, but not sure about DECA position.

- d. Sponsorships

Nat shared a flyer that could be used to promote DECA to outside sponsors. There is a lot of work that needs to be done to help promote sponsorships, but there is really no time. Need to discuss who could fill this role and how much



Oregon DECA would be willing to pay them for the effort. To be discussed at the next meeting.

e. Election of 2015 – 2016 Board Officers (Board Chair and Secretary/Treasurer)

We need to elect a board chair and secretary/treasurer. We need to be electing at our end of our year meeting. Brycen will send out an email on voting on this. Brent Leong has shown an interest in being Secretary/Treasurer and Bob has shown an interest in being board chair.

f. 2015 – 2016 – OR DEA Budget Review/Approval

Motion to approve the 2015 – 2016 Oregon DECA Budget – Ron Dodge
2nd. – Heather Baldwin
All approved

g. 2015 – 2016 Calendar Review/Approval

Motion to approve the 2015 – 2016 calendar – Bob Reinhart
2nd. – Ron Dodge
All approved

h. 2015 – 2018 Management Team Agreement Review / Approval

Motion to approve the 2015 – 2018 Management Team Agreement – Ron Dodge
2nd. Nat Ellis
All approved

F. Information / Discussion Items

G. Adjourn – Meeting adjourned at 1:00 PM

Motion to adjourn – Bob Reinhart

2nd. – Ron Dodge

All approved

Next meeting is August 7, 2015.

The Board (adults) met in session after the meeting on the following – Confidential Student Discussion

